



**REGIONAL CONSULTATION ON CSO DEVELOPMENT EFFECTIVENESS**

**NOVEMBER 6-7, 2009**

**NEW WORLD CITY HOTEL, BANGKOK**

Objectives of the Regional Consultation Workshop:

1. To introduce the Open Forum and its consultation process while situating it within the broader development effectiveness debate;
2. To engage CSOs in-depth discussions towards defining key principles of CSO development effectiveness (relating to internal and external dimensions), implementation guidelines, indicators, minimum standards for enabling conditions and context-specific mechanisms of accountability
3. To familiarize them with and prepare them for the country consultations that will require/involve maximum CSO participation and national level engagement with governments and donors.

**PROGRAM SUMMARY**

<b>Day 1</b>		<b>Day 2</b>	
8:30-9:00am	REGISTRATION	8:30-9:00am	REGISTRATION
9:00-9:30am	Welcome Remarks, Introductions, and Expectations Check	9:00-11:45am	Session 1. Guidelines and Indicators of CSO Development Effectiveness
9:30-10:00am	Session 1. Introduction of the Open Forum		
10:00-12:30pm	Session 2. Dimensions of CSO Development Effectiveness	11:45-12:45pm	Lunch Break
12:30-1:30pm	Lunch Break and Photshoot	12:45-4:00pm	Session 2. Enabling Environment
1:30-5:00pm	Session 3. Principles of CSO Development Effectiveness	4:00-5:00pm	Closing Session: Summary, Planning, and Evaluation
	Session 4. Validating, Sorting, and Ranking of Principles		
<i>with morning and afternoon tea breaks</i>			



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**Open Forum for CSO  
Development Effectiveness**

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NOVEMBER 6-7, 2009  
NEW WORLD CITY HOTEL, BANGKOK**

**PROGRAM DETAILS**

<b>Day 1 November 6</b>	
<b>8:30-9:00am REGISTRATION</b>	
9:00-9:30am <b>Opening Session</b> <b>Welcome Remarks and Expectations Check</b> <b>Dr. Azra Talat Sayeed</b>	
<ol style="list-style-type: none"> <li>1. Welcome Remarks</li> <li>2. Introduction of the Delegates, Resource Persons, and the Secretariat</li> <li>3. Discussion / Review of Participants' expectations</li> </ol>	
9:30-10:00am <b>Session 1</b> <b>Introduction of the OF, Workshop Objectives and Set-up</b> <b>Mr. Anil K. Singh</b>	
<ol style="list-style-type: none"> <li>1. Presentation of the Open Forum's rationale, objectives and expected outcomes, and processes (Reference: Outreach Toolkit, p.4-21)</li> <li>2. Overview of core workshop objectives</li> <li>3. Discussion: Set ground rules for workshop</li> </ol>	

**Session 2.**  
**Exploring dimensions of CSO development effectiveness**  
**Mr. Antonio Tujan, Jr.**

10:00-10:30am	Overview of internal and external dimensions of CSO development effectiveness (including enabling environment), followed by question and answer session	Input by Resource Person	Objective: To engage in an in depth discussion of the concept of development effectiveness from a CSO angle  References: <ol style="list-style-type: none"> <li>1. Tony Tujan’s presentation on Enabling Environment</li> <li>2. Outreach Toolkit, Section 3 (p.22-23) and Issue Paper 1 (p.24-25) plus other resources listed therein</li> </ol>
10:30-10:45am	TEA BREAK		
10:45-11:45am	Exploring dimensions of CSO development effectiveness: (a) internal factors: capacity, collective structures and mechanisms; (b) external factors: CSO voice and recognition and enabling environment	Group work	Expected Outcome/Questions that need answered: <ol style="list-style-type: none"> <li>1. What are the various roles that your CSOs (or other CSOs in your country) take on and how effective are you in these?</li> <li>2. What are the existing and missing professions within your CSOs and how do these contribute to the fulfilment of your CSOs’ roles? How do you maximize these to make your respective CSOs effective development agents?</li> <li>3. At which levels do your CSOs operate best/worst and why?</li> <li>4. How do you describe your relationships with your constituents, other CSOs, Northern and Southern CSOs, governments especially in developing countries, and donors, and how do these relationships enhance or hamper your effectiveness?</li> <li>5. What are the various challenges that your CSO (and other CSOs in your country/sector, etc) are facing and how are you addressing these? Are these measures effective?</li> </ol>
11:45-12:30pm	Feedback from groups/roundtables	Plenary	

**12:30-1:30pm**  
**LUNCH BREAK &**  
**PHOTOSHOOT**

<b>Session 3.</b> <b>Principles of CSO development effectiveness</b> <b>Maria Theresa Nera-Lauron</b>			
1:30-2:00pm	Overview presentation of examples of principles on CSO development effectiveness, followed by question and answer session	Input by Resource Person	Objective: To generate / build consensus on key principles of CSO development effectiveness; define fundamental standards or values conditioning and permeating CSOs' identity as development actors; capture CSOs development visions, relationships, and impact of actions.
2:00-3:00pm	Generation and participatory sorting of principles on CSO development effectiveness	Group work followed by participatory sorting in plenary	Reference: Outreach Toolkit Issue Paper 2 (p.26-28), Issue Papers 4-7 plus other resources listed therein  Expected Outcome/Questions that need answered: What words would you use to define your organization's effectiveness?
3:00-3:30pm	Presentation of full list (sorted) of principles generated followed by clarifications session	Plenary	<ol style="list-style-type: none"> <li>1. What are the values and principles underpinning the work of your organization and/or the CSOs in your country/region/sector? How do they relate to your organization's mission statement/s and/or mandate?</li> <li>2. How are your values and principles translated down into the organization in terms of its day-to-day operations and relationships?</li> </ol>
3:30-3:45pm	TEA BREAK		
<b>Session 4</b> <b>Validating, sorting and ranking principles</b> <b>Maria Theresa Nera-Lauron</b>			
3:45-4:40	Initial structuring and ranking of principles	Group work	Desired Output: A listing of the most important principles adhered to by CSOs
4:40-5:00pm	Identifying the most important principles	Participatory ranking and scoring in plenary (p.58 Toolkit)	Questions that need answered: <ol style="list-style-type: none"> <li>1. Which among the principles listed are most essential for CSOs to:               <ol style="list-style-type: none"> <li>a. Achieve your intended objectives (e.g. poverty reduction, promotion of human rights, gender equality and sustainable development)?</li> <li>b. Strengthen your accountability to your constituents and stakeholders?</li> <li>c. Increase the visibility and voice of CSOs?</li> <li>d. Promote social solidarity and active citizenship?</li> </ol> </li> <li>2. How do the most important principles address the impact of external actors conditioning CSO development effectiveness?</li> </ol>

**Day 2  
November 7**

**8:30-9:00  
REGISTRATION**

**Session 1  
Guidelines for applying the agreed principles and indicators  
Dr. Azra Talat Sayeed**

9:00-9:30am	Overview presentation of examples of good practice in implementing principles, identifying relevant guidelines and indicators for CSO accountability and effectiveness, followed by question and answer session	Input by Resource Person	Objective: to formulate guidelines that are relevant to the context in which we work and how to implement these to establish CSO accountability and effectiveness  Reference: Outreach Toolkit Issue Paper 3 (p.29-31) plus other resources listed therein  Desired Output: - list of good practices in compliance to CSO development effectiveness and accountability processes in participants' respective contexts. - a set of guidelines and indicators appropriate for our respective organizations, for CSOs with which we relate, for donors and governments that affect our environment for achieving development effectiveness.
9:30-10:30am	Initial discussions on guidelines and indicators for the agreed principles	Group work	Questions that need answered:
10:30-10:45am	TEA BREAK		1. Can you identify any cases of good practice in compliance to CSO development effectiveness and accountability processes in your context?
10:45-11:45	Feedback on suggested guidelines	Plenary	2. What guidelines are appropriate for your organization, for CSOs you relate with, for donors and governments that affect your environment for achieving development effectiveness?
11:45am-12:45pm	LUNCH BREAK		3. What are some guidelines (for CSOs, for donors, for government) to implement the earlier identified principles a. Within your own CSO and its relation to constituencies? b. In the country and regional context in which you and other CSOs work? c. In your global external relations with other CSOs, donors, or multilateral institutions?
			4. How might CSOs, donors and governments implement guidelines to apply CSO development effectiveness principles?

**Session 2**  
**Enabling Environment**  
**Mr. Antonio Tujan, Jr.**

12:45-2:00pm	Discussions on minimum standards for an enabling environment and guidelines for donors and governments on how to apply these	Input by resource person and Group work	Objective: To identify and elaborate on the factors that hinder or enhance enabling conditions for CSO development effectiveness, and to what extent.
2:00-3:00pm	Sorting and ranking of recommended minimum standards and guidelines	Group work	Reference: Outreach Toolkit Issue Paper 8 (p.43-45) plus other resources listed therein  Expected Outcomes: <ol style="list-style-type: none"> <li>1. Key minimum standards that governments, donors, and CSOs should adopt for an enabling environment for CSO development effectiveness in the national contexts.</li> <li>2. A set of guidelines that can be adopted for implementing those minimum standards</li> </ol>
3:00-3:15pm	TEA BREAK		Some questions that need answered:
3:15-4:00pm	Feedback by groups and general discussion	Walk-around feedback session (see p.57) followed by de-brief in plenary	<ol style="list-style-type: none"> <li>1. What are key inhibiting factors that prevent CSOs from realizing their full potential in development <ol style="list-style-type: none"> <li>a. In relations with donors, governments, and other development actors?</li> <li>b. In relations with partner CSOs?</li> <li>c. In relations with primary constituencies?</li> </ol> </li> <li>2. Describe the extent to which the following factors have hindered or enhanced enabling conditions for CSO development effectiveness, including CSO recognition and voice, in your context: <ol style="list-style-type: none"> <li>a. Legal and regulatory framework</li> <li>b. Political and governance factors</li> <li>c. Socio-cultural characteristics</li> <li>d. Funding conditions</li> <li>e. External partners and actors</li> </ol> </li> <li>3. What are some key minimum standards that governments, donors and CSOs should adopt for an enabling environment for CSO development effectiveness in your national context?</li> <li>4. What guidelines should be adopted for implementing these minimum standards?</li> </ol>

**Closing Session**  
**Reviewing Outcomes and Initial Planning for National Consultations**  
**Mr. Anil K. Singh**

4:00-4:15pm	Summing up of key outcomes and recommendations	Plenary	<p>Presentation of the following:</p> <ol style="list-style-type: none"> <li>1. highlights (positive or negative aspect of the consultation based on participants' comments), key issues that emerged (i.e. differing views among different types of CSOs; any differing views relating to certain dimensions of CSO development effectiveness, etc.);</li> <li>2. summary of key challenges to realizing CSO development effectiveness identified during the workshop;</li> <li>3. summary, analysis and recommendations <ul style="list-style-type: none"> <li>- key principles ranked by importance</li> <li>- suggested guidelines for implementing agreed principles</li> <li>- suggested indicators for agreed principles</li> <li>- suggested minimum standards and guidelines for enabling environment</li> <li>- proposed good practices for mechanisms that assure CSO accountability and effectiveness</li> <li>- additional information, i.e. areas where common understanding emerged and areas where there were widely divergent views</li> </ul> </li> </ol>
4:15-4:40pm	What next: (a) input into Open Forum global consultation process; (b) next steps at national and/or regional levels	Plenary	<ol style="list-style-type: none"> <li>4. Preparations for, conduct of, and tentative sequence and schedules of national consultations</li> </ol> <p>Reference: Outreach Toolkit Section 4 (p.46 onwards)</p>
4:40-5:00pm	Evaluation		

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